

EXPENSES

Proposed

Actual

Program Expenses

Books / Materials # x cost = expense

Teaching Supplies

Audio Visuals

Student Insurance # x cost = expense

Volunteer Appreciation # x cost = expense

TOTAL PROGRAM EXPENSES

Enrichment Expenses

Continuing Education

Professional Updating
(catechist / ministry formation)

Religious Education congress

Regional Congress

In – service, workshops

Retreats

Travel Expenses to above

Subscriptions / publications

Speakers

Memberships fees

TOTAL ENRICHMENT EXPENSES

Personal Expenses

Salaries / gifts

Benefits

Contributed services

Mileage

Secretary

TOTAL PERSONAL EXPENSES

GRAND TOTAL EXPENSES

	Proposed	Actual
Books / Materials # x cost = expense	_____	_____
Teaching Supplies	_____	_____
Audio Visuals	_____	_____
Student Insurance # x cost = expense	_____	_____
Volunteer Appreciation # x cost = expense	_____	_____
TOTAL PROGRAM EXPENSES	_____	_____
Continuing Education	_____	_____
Professional Updating (catechist / ministry formation)	_____	_____
Religious Education congress	_____	_____
Regional Congress	_____	_____
In – service, workshops	_____	_____
Retreats	_____	_____
Travel Expenses to above	_____	_____
Subscriptions / publications	_____	_____
Speakers	_____	_____
Memberships fees	_____	_____
TOTAL ENRICHMENT EXPENSES	_____	_____
Salaries / gifts	_____	_____
Benefits	_____	_____
Contributed services	_____	_____
Mileage	_____	_____
Secretary	_____	_____
TOTAL PERSONAL EXPENSES	_____	_____
GRAND TOTAL EXPENSES	=====	=====